



## Application to Defer, Suspend and Cancel or Student Course Variation (SCV) - International Students

Student Name			
Student ID			
Address			
Email Address			
Contact No.			
Course			
Course Start Date		Course End Date	

I, \_\_\_\_\_ wish to apply to:

- DEFER my enrolment
- SUSPEND my enrolment
- CANCEL my enrolment
- Student Course Variation (Changes to the CoE)

I am aware of the circumstances for deferral, suspension, cancellation, or variation of my enrolment and the following is a brief summary of the reasons to support my application:

(Please attach any supporting documentation for your application)

In signing this application, I acknowledge that:

- I am aware that the decision to grant my deferral, suspension, cancellation or variation of enrolment may affect my Student Visa. I am responsible for contacting the Department of Home Affairs (DHA) in relation to my Student Visa status.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Office use only

Date of Application to Defer, Suspend, Cancel or SCV received	
If applicable - relevant supporting documents attached.	Yes No
Is the Application approved by the Student Administration?	Yes No
Student Admin Name:	
Student Admin Signature:	
Date:	
Does the Application requires follow up (if yes, list what is required: -----	Yes No
Approval letter of deferment, suspension, cancellation, or a SCV has been generated and sent to the student	Yes No
Copy of the Approval letter is filed in the student file	Yes No
The appropriate government agency(s) have been notified of the result of the student's request (via PRISMS)	Yes No
Application administrative tasks processed by:	
Name:	
Signature:	
Date:	