



**Credit Transfer Application Form - International Students**

**Credit Transfer**

If you have any prior Nationally Recognised Certificates or Statements of Attainment completed within Australia, they may be eligible for Credit Transfer. You must be able to present an original certificate with competencies containing nationally recognised titles and codes. If any of these unit title and codes identically matches the units that you are enrolled, you will be granted a Credit Transfer for that unit.

Student Name	
Student ID	
Course Enrolled	

In the table below, list the units that you wish to apply for a Credit Transfer.

Unit Code	Unit Title	Evidence Supplied	CT Granted (VIE to complete)

\_\_\_\_\_ Initials

## Student Declaration

Original copies of all Certificates / Statements of Attainment have been provided to VIE to copy for the purposes of this Credit Transfer application and are original documents obtained through accredited training pathways.

Student name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Academic Manager to complete:

Original Certificates / Statements of Attainment(s) have been sighted?

Yes      No

Copies of all Certificates / Statements of Attainment(s) are attached to this application?

Yes      No

'CT Granted' column above is completed?

Yes      No

Where CT is not granted a written explanation has been provided.

Yes      No      N/A

The above application has been reviewed and outcomes indicated. All original Certificates/ Statements of Attainments have been sighted and are attached to this application.

Academic Manager Name	
Signature	
Date	