

## WITHDRAWAL APPLICATION FORM

### About This Form

This form is to be used when making an application to discontinue with your studies. If you are withdrawing before you have completed six months of your principal course of study, you must instead complete the Release Application Form.

Please note that any refunds will be processed as per the information included in the International Student Handbook about fees and refunds. If you believe you are due a refund you should also complete the Refund Application Form.

### Student Details

Student Name			
Student Number			
Date of Birth		Gender	Male   Female   Other
Course			
Nationality			
Address (including street number and name, suburb or town, postcode and country)			
Postal Address (If Different)			
Phone Number/s			
Email Address			

### Reason For Withdrawal

Please briefly describe the reason you have decided to discontinue your studies.

Please specify the date from which you wish this withdrawal notice to take effect.

Name	
Signature	
Date	

For Office Use Only			
APPLICATION FOR WITHDRAWAL:	APPROVED  NOT APPROVED		
Checklists:	NOTIFIED STUDENT  SMS UPDATED  PRISMS UPDATED		
Comments			
APPROVED / REJECTED BY:			
Staff Name:		Position:	
Signature:		Date:	